

Annual Tax Informational Guide

| Rental Property | |
|-----------------------|----|
| Total Rents Collected | \$ |
| Expenses | |
| Advertising | \$ |
| Auto-Travel | \$ |
| Commissions | \$ |
| Improvements | \$ |
| Lawn/Yard Service | \$ |
| Legal Expense | \$ |
| Mortgage Interest | \$ |
| Equity/2nd Mortgage | \$ |
| Property Taxes | \$ |
| Property Insurance | \$ |
| FHA/PMI Insurance | \$ |
| Electricity | \$ |
| Heat | \$ |
| Water | \$ |
| Telephone | \$ |
| Garbage Service | \$ |
| Pest Control | \$ |
| Carpentry | \$ |
| Electrical | \$ |
| Heating/AC | \$ |
| Painting | \$ |
| Plumbing | \$ |
| Roofing | \$ |
| Supplies | \$ |

| Medical | |
|----------------------------|----|
| Drugs & Medicines | \$ |
| Medical Insurance Premiums | \$ |
| Dr. | \$ |
| Dr. | \$ |
| Dr. | \$ |
| Dentist | \$ |
| Hospital | \$ |
| Glasses & Contact Lenses | \$ |
| Eye Exams | \$ |
| Medical Supplies | \$ |
| Medical Miles Driven | \$ |

| Contributions | |
|-------------------|----|
| Church | \$ |
| Church | \$ |
| Disabled Children | \$ |
| United Way | \$ |
| Other Charities | \$ |
| Clothing | \$ |
| Furniture | \$ |

| IRA Contributions | |
|---------------------------|----|
| Your IRA Contribution | \$ |
| Spouse's IRA Contribution | \$ |
| ROTH IRA Contribution | \$ |

| Other Deductions | |
|--------------------------|----|
| Preparing Tax Return | \$ |
| Safe Deposit Box | \$ |
| Union Dues | \$ |
| Child Care | \$ |
| Alimony | \$ |
| Professional Association | \$ |
| Small Hand Tools | \$ |
| Uniforms/Cleaning | \$ |
| Safety Shoes & Equipment | \$ |
| Technical Books/Journals | \$ |
| Job-Related Education | \$ |
| Adoption Expenses | \$ |
| Cell phone/Pager | \$ |
| Computer Expenses | \$ |
| Internet Access | \$ |

| Moving Expenses | |
|-----------------------------|----|
| From: | |
| To: | |
| Arrival Date | |
| Miles Driven | |
| Lodging Expenses in Route | \$ |
| Moving Van Costs | \$ |
| Rental Truck/Trailer Rental | \$ |
| Rental Truck Gas/Oil | \$ |
| Storage Expenses | \$ |
| Air/Bus Fare | \$ |

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| Small Business | |
|--------------------------|----|
| Gross Receipts | \$ |
| Materials/Purchases | \$ |
| Advertising | \$ |
| Bank Charges | \$ |
| Cell Phone | \$ |
| Business Loan Interest | \$ |
| Business Taxes Paid | \$ |
| Equipment Purchased | \$ |
| Equipment Leased | \$ |
| Insurance-Liability | \$ |
| Insurance-Workman's Comp | \$ |
| Labor Paid Out | \$ |
| License/Permits/Dues | \$ |
| Office Expenses | \$ |
| Postage/Freight | \$ |
| Professional Fees | \$ |
| Shop-Rent | \$ |
| Shop-Utilities | \$ |
| Suppliers | \$ |
| Telephone Expense | \$ |
| Tools Purchased | \$ |
| Tools Rented | \$ |

| Inventory | |
|---------------------------------------|----|
| Beginning Inventory at Cost- Jan. 1st | \$ |
| Ending Inventory at Cost - Dec. 31st | \$ |
| Inventory Draw/Personal Use | \$ |

| Taxes | |
|-------------------------------|----|
| State Income Tax W/H on W-2's | \$ |
| Other State Income Tax Paid | \$ |
| Real Estate Tax-Residence | \$ |
| Real Estate Tax-Other | \$ |
| Ad Valorem Tax on Auto Tags | \$ |
| Personal Property Taxes | \$ |

| Mortgage Interest | |
|--------------------------------|----|
| First Mortgage | \$ |
| Second Mortgage | \$ |
| Mortgage Paid to an Individual | \$ |
| Home-Equity Loans | \$ |
| Home-Equity Lines of Credit | \$ |
| Private Mortgage Insurance | \$ |

| Energy Credits | |
|------------------------------|----|
| Circulation Fans | \$ |
| Heat Pump | \$ |
| Water Heater | \$ |
| Air Conditioner | \$ |
| Home Insulation | \$ |
| Storm Doors/Windows | \$ |
| New Hybrid Auto Purchase | \$ |
| New Mixed-Fuel Auto Purchase | \$ |

| College Expenses | |
|-----------------------|----|
| Tuition Paid | \$ |
| Textbooks | \$ |
| Supplies | \$ |
| Student Loan Interest | \$ |